



Association of Long Beach Educational Managers & Confidential Employees

DATE: January 13, 2010
TO: LBUSD Scholarship Counselors
FROM: Howard Hodges, Scholarship Chair
SUBJECT: 2009-2010 ALBEM Scholarships

The Scholarship Committee of the Association of Long Beach Educational Managers and Confidential Employees is proud to announce the presentation of one \$1,000 scholarship to a graduating senior who plans to attend college or university full time next year to each of the high schools in the Long Beach Unified School District (*Avalon, Cabrillo, CAMS, EPHS, Jordan, Lakewood, Long Beach School for Adults, Millikan, Poly, Reid, Renaissance, Wilson*). Applications will be scored with consideration to the following areas: service to school and community, essay, grade point average, and test scores.

Enclosed are three scholarship application forms to be used by the students who wish to apply. (Additional copies may be made if needed.)

Applications and attachments must be received by each school site scholarship committee in sufficient time to be ranked (but no later than March 5, 2010). After they are ranked, please send only the top three applications and attachments in one package to the ALBEM Scholarship Committee no later than March 29, 2010. The ALBEM Scholarship Committee will consider the top three applications sent from each school site Scholarship Counselor and select one applicant as the recipient of the scholarship. A notification letter will be sent to each school site Scholarship Counselor on April 28, 2010. The school site Scholarship Counselor is to then notify the recipient that they will be honored at the ALBEM general meeting and breakfast on Friday, May 21, 2010 at The Grand, at 7:00 am and that they may bring two guests with them.

Please send completed applications and attachments to:

Howard Hodges
Activities Specialist
Jordan High School
6500 Atlantic Avenue
Long Beach, CA 90805
(562) 423-1471, ext. 2152
hhodges@lbschools.net

Thank you for your assistance in supporting the educational endeavors of our students.

**Recipients must be residents of Avalon, Lakewood, Long Beach, or Signal Hill.*



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SCHOLARSHIP COMMITTEE TIMELINE 2009-2010

January 12 th	Present Scholarship Material to ALBEM President & Board
January 13 th	Mail material to Scholarship Counselors
As Needed	Follow-up Phone Calls to Schools
February 9 th	Selection Committee Formed at Board Meeting
March 5 th	Deadline for students to submit applications to school site Scholarship Counselors in order for site committees to rank applications and select the top three
March 29 th	Deadline for the three finalist applications to be received by Howard Hodges at Jordan High School
April 23 rd	Deadline for ALBEM Selection Committee to meet and select one recipient from each school
April 28 th	Notification of Scholarship Recipients Sent to school site Scholarship Counselors
May 14 th	Deadline for Recipients to notify ALBEM of their participation at the Breakfast
May 21 st	ALBEM Scholarship Breakfast



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Name _____ Date of Birth _____
Last First Middle

High School _____ Date of Graduation _____

Home Address _____
*Recipients must be residents of Avalon, Lakewood, Long Beach, or Signal Hill

Name of Father/Guardian _____

Address of Father/Guardian _____

Occupation of Father/Guardian _____

Father/Guardian is Employed by _____

Name of Mother/Guardian _____

Address of Mother/Guardian _____

Mother/Guardian is Employed by _____

Colleges to which applicant has applied _____

SAT or ACT scores (if taken) _____

Academic Awards/Honors Received _____

Extra Curricular Activities (school and community, any offices held) _____

Essay – Attach separate sheet. Limited to 300 words. Topic: What life experiences have fueled your desire for further education?

Attach the following to this application:

- ✎ Letter of recommendation – Teacher
- ✎ Letter of recommendation – Administrator, Counselor, Activities Specialist
- ✎ Letter of recommendation – Source outside the school
- ✎ Transcript
- ✎ A copy of your essay

Applicant's Signature _____ Date _____