

ALBEM Board Meeting Minutes

Tuesday, September 19, 2017

The meeting was called to order at 7:05 a.m. by Gonzalo Moraga.

Attendees were: Veronica Plascencia, Connie Magee, Karen Williams, Ron Hoppe, Marybeth Murray, Marcie White, Cindy Young, Ninette Rosa, Terence Booth, Donna Snyder and Gonzalo Moraga.

Approval of Minutes – Terence made the motion to approve the minutes from the retreat in September as read. Donna seconded the motion. All were in favor.

Treasurer's Report – Karen shared that the beginning balance in our account was \$13,253.20. After all expenditures were paid off, the total ending balance is \$13,087.38. There are still \$18,617.10 in the savings account and \$20,185.87 in a CD.

Year-End Celebration Debrief

We received positive feedback from attendees with regards to location and the way the program was run this year. We will definitely keep the same schedule for this year's celebration. The biggest compliment was that guests were happy that the event was held indoors where there was air conditioning.

ALBEM Website Update

A big "Thank You" to Marcie White for finding a "webmaster" to update and maintain ALBEM's website. His name is Jose Acevedo. He is a substitute teacher with LBUSD and one of his many talents is technology! For the most part, the website has been updated however it is still in the works. Check it out if you have some time www.albem.org

Meeting with Chris Steinhauser

Counselors have questions about how they are being evaluated. There are certain standards that are being looked at, however, Counselor's duties vary by site as well as the support that is available at each site. Also, different level Counselors have different responsibilities. They want to know if they are on a 5 or 2 year plan for being evaluated.

How will the new payroll system/calendar affect the Office Supervisor's already busy schedule?

ALBEM Social/Mixer

A flyer/invitation will go out to all ALBEM members to attend this event. Potential members are also welcome to have any questions they may have regarding ALBEM answered. ALBEM will provide appetizers and order the day of the event to avoid ordering too much food. Marcie agreed to get door prizes for this event. Connie made the motion to spend \$200.00 in door prizes and Marcie seconded it. All members were in favor.

Announcements

- Les Leahy is willing to come and answer any questions we have concerning facilities.
- John Aube from Risk Management also willing to come and speak to ALBEM Board Members.

Adjournment

Gonzalo ended the retreat at 8:00 a.m.

**First ALBEM Meeting:
Tuesday, October 17, 2017
Holiday Inn Hotel Restaurant
2640 N. Lakewood Blvd.
7:00 a.m.**